

### LA JOLLA VILLAGE MERCHANTS ASSOCIATION

# AGENDA MONTHLY MEETING (Strategic Planning Session)

### 8 December 2021 / 4:00 PM Riford Library, 7555 Draper

### MONTHLY MEETING AGENDA<sup>1</sup>

IONI	HLY MEETING AGENDA <sup>1</sup>		
1.	,	Action	Amber Anderson,
	410pm call to order by Amber		President
2.	Roll Call - Natalie Aguirre, Amber Anderson, Morgan Barnes, Jo Cullen, Cody Decker, Karen Finerman, Andy Fotsch (absent), Gabriela Guevara, Katey Longo, Michael Matthews (absent), Nicole Perez (absent), Karen Roque, Summer Shoemaker, Lauren Turton, Jodi Rudick (Executive Director)	Action	Summer Shoemaker, Secretary
3.	Approval of November Minutes  Jo motions to approve, Morgan seconds, no oppose, motion passes. Lauren and Karen abstain (absent last month)	Action	Cullen
4.	Non-Agenda Public Comments (limited to three minutes)  Updates from Community/Political Leaders  Steve Hadley − represents Joe LaCava office. Next Tuesday agenda for city council DOES NOT have vending ordinance as expected and referenced at last month's meeting. Legislation is returning to committee. It may be reviewed early next year, but unknown at this time.  Latrell Crenshaw − SD City economic and development. Friday is officially first full month in role and here to support LIVMA and our community.  All other public comments (limited to three minutes)  Jennifer − Pacific Sotheby's, excited to join meeting for the first time.  Christi Carillo − Pacific Sotheby's- first meeting also and happy to participate  Jen Pham − with Saigon Spring − gemologist/appraiser, this is her first meeting and excited to support her community. Has submitted application to fill open board seat.  Patrick Ahern − on multiple community committees, came to say hello and support  Ron Jones − LJ Town Council, said hello and referenced site: voiceoflajolla.com  Cory Jennings − ACE Mobility  Artillia Marcellous- Razmata'zz Boutique on Fay, selling women's clothing, accessories, and specialty items.  Peggy − art teach and author. Met Jodi at art walk and was interested to attend a meeting.  Bill Podway − here in support, thank you Bill  Japhet Perez − Small business owner and previously helped on project for LJVMA  Natalie Aguirre (Board Member) − represents Traffic and Transportation Board committee. City is planning on fixing Hillside next year, wanted to notify that consideration was for work to be done Aug/Sept. Would like to suggest that we formerly push for later dates in the fall.  Suggestion to add to agenda next month to provide letter of support for later fall dates	Information	Anderson
5.			
	<ul> <li>November Financials</li> <li>Jo Cullen presented status. All is in order, balanced budget. Our Audit continues and should be completed soon.</li> <li>Cody motions to approve, Karen seconds, no oppose, motion passes</li> </ul>	Action	Jo Cullen, Treasurer

6.	Orga	nizational Excellence				
	_	Swearing in of Board Members (unable to attend last month's meeting)	Action	Rudick		
	-, -	i) Michael Matthews – not present				
		ii) Nicole Perez – not present				
		iii) Lauren Turton – sworn in by Amber Anderson				
	2) (	·				
		Open Board Seats – Due to increased work responsibilities Kelli Metcalf has				
		decided not to fill her seat on the board leaving an opening. Two nominations	Action	Amber Anderson,		
		nave been received		President		
	ā	a) Jen Pham (Owner, Saigon Spring)				
	k	p) Dr. Maddie Wallace, Owner, Awaken Chiropractic				
	N	Motion to appoint: Amber motions to accept Jen's application to the board.				
	k	Katey seconds; none oppose, motion passes	Information	Anderson		
		loint committees' appointments. Criteria for filling these seats: must actively				
		participate in LJVMA meetings/activities and be willing to present LJVMA's	Action	Anderson		
		positions on various matters. Appointments of volunteers?				
	-	a) Coastal Access and Parking Board – Meeting quarterly or as needed. Next				
	c					
		meeting is January 27, 2022.				
		i) Jaffet – interested in representing LJVMA. Jodi will fill him in, and we				
		will appoint officially at the next meeting.				
	t	p) PDO (Planned District Ordinance) – meets monthly or as needed.				
		Bill – volunteers to continue representing LIVMA on the PDO				
7.	Desig	gn/Village Improvements				
	_	L. Enhance La Jolla and MAD Update	Information	Enhance La Jolla		
		2. <b>Ed Witt</b> – not in attendance today but working hard and doing a great job.	Information	Rudick		
		Cleanup after the parade was very successful and streets look great.	Internation	Hadick		
	9					
	3	3. Holiday Décor – Please look at current holiday décor including Season's				
		Greetings on Torrey Pines (at La Jolla Shores) bridge. Need to discuss				
		holiday décor for future years in the next few months as décor may need to				
		be replaced due to wear and tear after many years of use. Funding will be				
		needed.				
		<ul> <li>Reaching end of life – please review décor currently up and see</li> </ul>				
		how everyone feels about the décor and quality/status.				
8.	Promotions (See Marketing Committee Recan)					
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9.	Strategic Planning Session	Workshop	Rudick/Anderson
	Transitioned to planning session – focus this year is to target <b>specific</b> tasks. Three	Format	
	areas to support our pillars: Lifestyle of la Jolla, Community Events, & Supporting		
	our Merchants. Amber reviewed what the goals are for this year to set the group up		
	for expectations/ideas.		
10	Adjourn Meeting – Determine format of next meeting January 12.	Action	Anderson
I			

## Marketing Committee Recap – November 2021

### \*Event Recaps

See dates:

Valencia Monday 11/30 - Jewish Chabat 12/2 Tree Lighting - Starts at 4:30 Lights up at 5:45 pm Claudette Berwin - Helped with Pillage the Village

### \*Strategic Planning Needs (Mark your calendar for December 8th from 4 – 6!)

\*Family Oriented Events - Sub Committee - IDEA Yana Mazurkiercz - <u>Jana@yaaana.org</u> Kids Corner

LJ Library - Wednesday Story Time at the Park - Katia is the main contact

Family Friendly Menus

Reach out to restaurants and include them in the pitch

Geppetto's - Toy Shop

Puesto - Kid menu

Thank you cards to be sent out for Pillage The Village -

**REBA** 

Claudette Berwin Realtor

Bill

Who made the visors?

### **Upcoming Events -**

**First Friday Art Walk -** Posters and flyers - are they getting passed out ? (IG)

1/16/22- Strength in the City - Who is involved and what they need from us (IG)

6 hours of content - they need to create and fill 25 vendor spaces and partnership

Two live info sessions - tomorrow at 12 noon and Tuesday at 10:30 am

Ask Madison for the link and follow up on the printed flyers for the event (From Jodi) Madison Fray (IG) Kiwanis - 1/2 marathon - connect Madison to this guy Bingo Cards - Is this still an idea?

LIVMA -Can take the booth

**Action Item** > Morgan to work with Madison for the bingo card / coupons / and contacting organization

**Action Item** > Karen Roque to take on the day of booth - coordinating the volunteer hours - set up /duration and break down

#### Art Walk - 12/3/21

Pacific Sotheby's Starts Here

Is there a gallery that we could sponsor for their wine/beverages
Future upcoming events 2022

April - The Concord Event - Connecting the Merchants Easter Egg Hunt / Scavenger

Enhance La Jolla Day - This is closer to the museum re-opening in April

What is Lime Light? Program - Mini Social Media Take Over lennifer

**Puzzle - Summer Shoemaker-** Taking this one - Image or Art La Valencia will create the contest and make the rules for the prize

Pre-Sale orders

Retailers to buy in bulk at wholesale to sell in their stores

**Social Media Planning -TBD** 

Web Site Updates - TBD

Next Marketing Meeting - 12/14/21 Empress Hotel



Draft December 2021 – Notes from President Amber Anderson

Our Mission: We Bring Business to La Jolla Village.

Guiding Principle: LaJolla Village Merchants Association is HERE TO SUPPORT OUR MERCHANTS AND OUR COMMUNITY:

Target Markets – Our target market is focused on two areas: Merchants and Community engagement

- 1. Merchants
- 2. La Jolla Village Community

### La Jolla by the Sea Brand Content Pillar to reach target markets

- 1) Lifestyle of La Jolla
  - a) Produced Video content with SEO Value
    - i) Ideas: Top 3/Love it Like a Local/My Three Favorite Things, holiday shopping destinations, 3 best brunches with a view, top pet resources, 3 great date nights with a view, best places to work out, best happy hours in town showcasing our merchants NEED MERCHANT FEEDBACK ON IDEAS AND GET LIST OF WHO WANTS TO BE SHOWCASED, (there is a quick shot list to participate)
  - b) La Jolla by the Sea Swag and gifts, puzzles, towels ect (Merchants can sell in their stores)
  - c) Brainstorm additional ways to show off lifestyle of La Jolla (Wayfinding signage/directories to get to main attractions/seals/sea lions/coast)
- 2) Community Events
  - a) Calendar- build out and share the la jolla by the sea calendar to become the resource guide for la jolla on all events and happenings
  - b) **Digital Signage,** Kiosk with village directory of local businesses? Need feedback on locations
  - c) Monthly Marketing and Networking (Merchants can host)
  - d) 3 Signature events
    - i) First Friday Art Walk
    - ii) La Jolla Concours D' Elegance April 22 through 24-Friday night party and Saturday brake in the village?

iii) Pick the 3rd area to focus. (Pillage the Village,
Business Breakfasts, Philanthropic partnerships,
January Event at the cove, La Jolla Christmas Parade
and Holiday Celebration, (NEED MERCHANT
FEEDBACK ON WHAT THEY WANT to do

- 3) Local Business Highlights
  - a) Business Limelight
  - b) advertisements in la jolla light
  - c) social media promotion
  - d) brainstorm additional ways to highlight businesses
- 4) Increase Engagement with Merchants and the Local Community through:
  - a) Monthly Newsletter
  - b) Merchants Facebook Group and Social Media
  - c) Monthly events (First Friday Art Walk), Signature Events, and Board Meetings
  - d) Partnership with local organizations: NEED MERCHANT FEEDBACK OF WHO TO SUPPORT (Service Clubs, Charitable Organizations, La Jolla Join Committees (Enhance La Jolla, CPA, DPO, Traffic and Transportation, La Jolla Coastal Access and Parking, Town Council, etc) Service Clubs La Jolla Rotary, Kiwanis, Soroptimist, Las Patronas, Junior League, etc); San Diego Chamber of Commerce, Charitable Groups (Rady's, Humane Society, Voices for Children, etc)
  - e) Brainstorm additional ways for engagement
- 5) Overview of 12 Month Marketing Plan for 2022 (Integrated MarCom Calendar created in Google. Shareable and easy to edit by team members
  - a) Newsletter 1 x per month
  - b) Social Media 7 x per week includes video content
  - c) Facebook, Instagram, Twitter
  - d) 12 Monthly community events (First Friday of each Month)
  - e) 12 Monthly Merchant events (Tuesday marketing and networking meeting)
  - f) 2 to 3 signature events (April 22 and 23, October 31st)
  - g) Full list merchant outreach (Election mailing)



 Meet with all new board members

VILLAGE MERCHANTS ASSOCIATION KEY: ⊠ Ongoing initiatives □ New Initiative			
ORGANIZATIONAL EXCELLENCE	MERCHANT DEVELOPMENT	DESIGN AND BEAUTIFICATION	EVENTS AND PROMOTION
Ways and Means Explore new funding sources  ☑ Sponsorship ☑ Develop 501 (c)3  Alternate Revenue ☑ Sell advertising on website ☐ Fundraising Campaigns ☐ Add ticketed or VIP options to "free" events (Defer to Event Group) ☐ Create La	Membership Engagement  ☑ Increase attendance at monthly meetings  ☑ Increase Attendance at Marketing Happy Hours  ☑ Increase participation in election process, committees  ☑ Fill board vacancies immediately to insure forward momentum  ☑ Prioritize Facebook Merchant Group  ☐ Use direct mail to	Storefront/Windo w Display Improvements  Create Friendly Competitions with Prizes  Promote La Jolla, MAD, City Resources and Get-it-Done App to all  Promotional Use of PROW  Sidewalk Sales Sidewalk Cafes Parklets Capitalize on	Create Integrated Marketing Plan and Calendar  Shareable calendar allows for accountability, tracking and cohesion  Create shareable messaging/graphics/posts  Advance social media and video Marketing  Develop Limelight Merchant Program  Continue to add Blog Features  Promote Event Calendar  Social sharing links in all media  Promote #mylajolla  Paid boosts and ads  Connect with Influencers  Build channels: You Tube, SlideShare, TikTok  Signature Event (Ongoing)  First Friday Art Walk -  16 Galleries, Involve others  Create monthly themes in advance allowing
Jolla Branded items  T-shirts, polos hats, Jiigsaw puzzle NFTs  Liaisons to other La Jolla Community Groups	reach merchants  Merchant Education  ☑ Business Breakfasts ☑ Promote Job Board ☑ Promote 3rd Party online education ("Don't reinvent the wheel.")  Increase attendance at meetings and events	Murals  Spaces as Places  Support Enhance La Jolla  Participate in Enhance La Jolla Day  Communicate with merchants	galleries to plan, coordinate with partners  Explore pop-ups  Allow retailers to take part  Add new features  Art lessons  Lectures  Family Studio  Demos  Community Art Projects  Encourage cross promotions  Bingo" card/gamification to motivate return visits
Appoint only members who are active in association  Appoint only members who are active in association  association  Increase  Volunteerism  Student/Interns  Community	<ul> <li>☒ Behind the scenes/Facility</li> <li>☒ Food and beverage sponsors</li> <li>Block Captains</li> <li>☒ Continue Virtual Outreach Program to keep merchants informed and connected [during COVID CRISIS]</li> <li>☒ Assist Merchants</li> </ul>	on behalf of EJL  Wayfinding Sound Design - Music throughout the village  ☑ When allowed - Live pop-up performances, encourage buskers ☑ Encourage	Signature Events (Annual)  Strength in the City (January 16, 2022)  Concours D'Elegance  Ferrari Friday Night -  Brake in the Village  Spring Egg Hunt – Similar to Pillage the Village, Scavenger Hunt Style  Pillage the Village  Small Business Saturday Holiday Festival  Co-op advertising
Members  Professionalism  ☑ BOD Ethics Training  ☑ Consistent BOD onboarding process  ☑ Adhere to Board Compliance Standards (City of San Diego)	with COVID Orders  Create New Business Welcome Packet  Operations Assistance  City Permits  TOB Guidance PROW Permits Public Safety Liaison  Homeless Support	recorded music  Promote  www.parklajolla.c  om website  Align with overall Wayfinding Plan  Parking focus tourism publications	<ul> <li>✓ Support collaborations between multiple merchants</li> <li>✓ Implement strategies to move people from the Cove to the Village with onsite marketing</li> <li>✓ Coupon promotion with print media.</li> <li>─ Charitable partnerships (Partnership Cards)</li> <li>✓ Destination/tour management companies</li> <li>Data-based decision making</li> <li>✓ Update Visitors Survey every two years</li> <li>✓ Consulting project with Fowler University</li> <li>✓ Annual Merchant Survey</li> </ul>

## STRATEGIC PLAN (UPDATED AUGUST 2021)

ORGANIZATIONAL EXCELLENCE	MERCHANT DEVELOPMENT	DESIGN AND BEAUTIFICATION	EVENTS AND PROMOTION	
Membership	Education	Storefront/Window Display	Highlight Current Marketing Magnets -	
	■ Business Breakfasts	Improvements	Natural Resources are Natural	
monthly meetings	□ Promote Job Board     □ Promote Job Board		Attractions	
(virtual and live)	✓ Promote 3rd Party online	Competitions with	Leverage our most popular	
∀ill dar and nive)	education ("Don't	Prizes		
	•		attractions (Seals, Sea Lions,	
immediately to insure	reinvent the wheel.")	La Jolla, MAD, City	Scenery)	
forward momentum	Increase attendance at	Resources and Get-it-Done	Collaborate	
	meetings and events	App to all	o Galleries (Nat Geo/	
in election process,	☑ Facility Tours	Promotional Use of PROW	Mangelson/Peter Lik)	
committees		⊠ Sidewalk Sales	<ul> <li>Environmental Groups</li> </ul>	
Liaisons to other La Jolla	sponsors	Sidewalk Cafes     ■	<ul> <li>Photographers/IG</li> </ul>	
Community Groups	Block Captains	☑ Parklets	Influencers	
	☑ Continue Virtual	☑ Capitalize on Murals	<ul> <li>Implement strategies to move</li> </ul>	
who are active in	Outreach Program to	Support Enhance La Jolla	people from the Cove to the Village	
association	keep merchants informed	☑ Participate in Enhance La	with onsite marketing	
	and connected [during	Jolla Day	<ul> <li>Coupon promotion with print media.</li> </ul>	
who are active in	COVID CRISIS]		Advance Social Media	
association	Assist Merchants with	merchants on behalf of	☑ Develop Limelight Merchant	
Increase Volunteerism	COVID Orders	EJL	Program	
	☑ Create New Business	Wayfinding	<ul> <li>Use contests</li> </ul>	
	Welcome Packet	Sound Design - Music	<ul> <li>Inspire engagement</li> </ul>	
Professionalism	Operations Assistance	throughout the village	<ul> <li>Educate merchants</li> </ul>	
		☑ When allowed - Live		
Training		pop-up performances,	Behind the Scenes, Nurture Our	
	☑ PROW Permits	encourage buskers	Nature)	
onboarding	☑ Public Safety Liaison	☑ Encourage recorded	☑ Promote Event Calendar whether	
process		music	Live or Virtual	
Alternative Revenues Ways	—	Purchase and promote		
and Means Explore new		www.parklajolla.com	✓ Paid boosts and ads	
grants		website	<ul><li>✓ Social sharing links in all media</li></ul>	
		☐ Align with overall	□ Social sharing limits in all infeata     □ Connect with Influencers	
		Wayfinding Plan	Strategic Video Marketing with Ben	
☑ Create 501 (c)3 to		☐ Focus on parking in	Roberts	
qualify for grants,		tourism publications	区 COVID Safety Video	
donations not		tourism publications	☑ Outdoor Dining	
open to 501 c(6)			<ul><li>☒ Holiday Greetings</li></ul>	
Specific Alternate Revenue			COVID Friendly Events	
-				
Tactics			<ul><li>Outdoor dining</li><li>Virtual Taste of La Jolla</li></ul>	
☐ La Jollalty Card				
Promotion			Gather Data via Valid Research Studies	
☐ Virtual Events			to support programs, projects, and	
☐ Create La Jolla			decisions	
Branded items			☑ Two Year Update of SDSU 2019	
<ul><li>T-shirts, polos hats</li></ul>			Visitors Survey	
<ul> <li>Cookbook for La Jolla</li> </ul>		I and the second	✓ Merchant Survey to Activate the	
(Third Party		00	Village	
Published)		. ////	Merchant Cross promotion and	
		0 1/1/-	collaborations	
			☑ Joint promotions	
			☑ Nonprofit partnerships	
		VILLAGE	<ul> <li>Kiwanis</li> </ul>	
		MERCHANTS	o Rotary	
		ASSOCIATION	<ul> <li>La Jolla Community Center</li> </ul>	

